

## **Information for Poster Presenters**

### ***Displaying the poster***

All posters should be in place at the poster sessions.

The posters should be exhibited at the beginning of the conference day, when the poster session is scheduled.

Posters must be removed immediately after the poster session finish.

### ***Presenting the poster***

Authors must attend their posters at the times of poster sessions.

### ***Poster preparation***

Each presenter will be allocated one numbered board, the total usable area of which is:

**120 cm high (vertical) x 100 cm wide (portrait, horizontal)**

**THIS IS THE MAXIMUM SIZE ALLOWED FOR THE POSTER!**

Equipment for attaching your poster to the board will be available at the meeting.

The presenters are welcome to bring copies of your poster on A4 sheets to hand out to delegates interested in.

### ***Organising the poster***

The following format for the organisation of the poster is advised:

- Title
- Authors (name, affiliation, contact address, email)
- Introduction ( statement about the aims and objectives of the study)
- Methods (description of the methodology);
- Results
- Conclusions (main findings and further progress)

### ***Formatting the poster***

1. Font size – your poster should be easily legible at a distance of 1.5 metres.
2. We recommend the following minimum font sizes:
  - Title 84 pt
  - Authors/addresses 42 pt
  - Section Headings 30 pt
  - Text 24 pt
3. Keep text to a minimum
4. Make use of graphics where possible
5. Do not overload tables and figures with information
6. Check spelling